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|------------------|----------|-----------|------------|---------|------------|
| PROCESS : | WS2 | CODE: | WW0071 | INDEX : | V |
| CONFIDENTIALITY: | External | SENT BY : | B LE PODER | ON : | 05/10/2020 |

| | | | | | |
|---------------|--|-----------|--|-------|--|
| Completed by: | | Position: | | Date: | |
|---------------|--|-----------|--|-------|--|

Mandatory informations

| Company Information | | Contact Details | | | | |
|----------------------------------|-------------------------|-------------------------------------|---------|-------|-----------|----------|
| COMPANY NAME: | | Management | Contact | Email | Telephone | Language |
| Ownership / nationality | Established in : | Sales | | | | |
| Capital Value: | | QHSE | | | | |
| # of plants / Location: | | R&D | | | | |
| Headquarter address | Address | Production | | | | |
| | ZIP code City Country , | Supply Chain | | | | |
| Plant address (if different) | | Accountancy | | | | |
| Invoicing address (if different) | | Legal form | | | | |
| Web site | | TVA Intra - CEE reference (UE only) | | | | |
| Emergency phone number | | Tax Registration number (UAE only) | | | | |

| Main activity and key customers | | | Production Line & Working processes | | |
|---------------------------------|--------------------------|---------------------|-------------------------------------|-------------|--|
| | Activity & key customers | % of sales turnover | | Description | Minimum order quantity (MOQ) Capacity of production (min / max) & number of shifts |
| 1 | | | 1 | | |
| 2 | | | 2 | | |
| 3 | | | 3 | | |
| 4 | | | 4 | | |
| 5 | | | 5 | | |

| Key data & figures | | | | Key Performance Indicators | | | Staff per Department | | |
|------------------------------------|----------|--------|----------|----------------------------|----------|--------|----------------------------|----------|--------|
| Detail currency / year | Year Y-1 | Year Y | Year Y+1 | Average customer leadtime | Year Y-1 | Year Y | Manufacturing | Year Y-1 | Year Y |
| Sales turnover (precise currency) | | | | Delivery performance: | | | Maintenance | | |
| % Export (Sales turnover) | | | | Customer non-conformities | | | Distribution + Warehouse | | |
| % Profit or EBITDA ratio (precise) | | | | Internal scrap level: | | | QSE & inspection | | |
| % sales turnover in R&D | | | | Machine utilisation: | | | R&D | | |
| ERP software | | | | Machine downtime: | | | Market & Product Engineers | | |
| CAD software | | | | Stock turnover: | | | Purchasing | | |
| Factory / storage area (m²) | | | | Absenteism (%) | | | Sales | | |
| Number of shifts & open time | | | | Accident frequency (value) | | | Accountancy | | |
| Annual closing dates | | | | | | | Total | - | - |
| Week-end open | | | | | | | | | |

| Other informations and comments | QHSE Information | | |
|---------------------------------|------------------------------|-------|----------|
| | Certificate ISO 9 001 | Since | Valid to |
| | Certificate ISO 45001 / MASE | Since | Valid to |
| | Certificate OHSAS 18 001 | Since | Valid to |
| | Certificate ISO 50 001 | Since | Valid to |
| | Knowledge ISO 19600 | | |
| | Certificat ISO 37001 | Since | Valid to |
| | Others | Since | Valid to |

| Please attach copy of following documentation : | |
|---|---|
| 1) Introduction organisation structure and plants list | 6) Official letter with bank beneficiary informations |
| 2) Balance sheet / profit and loss statement of last year | 7) Liability insurance coverage |
| 3) Applicable QHSE certificate(s) and QHSE policy | 8) Code of conduct if existing |
| 4) List of production means & quality controls means | 9) Country of origin of products |
| 5) Your Sales General Conditions | |

| General Purchasing Conditions |
|---|
| PCM requirements are detailed on : https://www.pcm.eu/en/pcm-group/welcome-to-pcm-suppliers-portal |